

The John DeVries Agency

Privacy Policy for Customers

This notice is being provided to you on behalf of The John DeVries Agency, Inc.

In this notice, The John DeVries Agency, Inc. is referred to “we, “us” and “our”.

At The John DeVries Agency, Inc., our mission is to provide you, our customer, with an array of insurance products and services to assist you in obtaining your insurance goals. While information is necessary to carry out this mission, we place our highest priority and have taken the necessary steps to protect and guard the privacy of your account information. The John DeVries Agency, Inc. is confident that the following policy, required by the Gramm-Leach-Bliley Act provides for the safeguarding of your personal account information. Any questions you may have regarding this policy can be directed to The John DeVries Agency, Inc.

- **Categories of Nonpublic Information which we collect:** The John DeVries Agency, Inc. collects, retains and uses information about you only for specific business purposes. These business purposes include offering you insurance products or services, improving our existing products and services, and designing new products and services to meet the needs of our customers. In conducting our business, we collect nonpublic personal information about you from the following sources:
 - Information we receive from you on applications or other forms,
 - Information about your transactions with us or our insurance companies
 - Information we receive about you from our insurance companies
 - Information we receive from a consumer reporting agency, and
 - Information that we receive in response to requests we make to third parties about you to confirm information that you have provided us.

In addition, certain laws and regulations require us to collect information about you. “Nonpublic personal information” is nonpublic information about you that we obtain in connection with providing an insurance product or services to you for personal, family or business purposes.

- **Categories of Nonpublic Information which we disclose:** The John DeVries Agency will not, reveal nonpublic personal information to unaffiliated third parties except as permitted or required by law. Some of the instances in which we may disclose nonpublic personal information are as follows:
 - When you request us to do so;
 - When we do so to complete a transaction that you initiated;
 - When we provide information to a company that provides services to us to enable us to provide products or services to you,
 - When the disclosure is required by law (such as in response to a subpoena).

We may also disclose all of the nonpublic personal information we collect, as described above, to companies that perform marketing services on our behalf.

The John DeVries Agency, Inc. does not disclose any nonpublic personal information about our customers or former customers to telemarketing or direct mail firms.

- **Former Customers.** If you ever close your account or become an inactive customer, we will continue to adhere to the privacy policies and practices described in this notice.
- **Accuracy:** Our practice is to maintain all information we retain in a complete and accurate manner. In the event that any information pertaining to your relationship with The John DeVries Agency, Inc. changes or is reported incorrectly, we will respond to your request to correct it in a timely manner.
- **Employee Access:** We train our employees to protect confidential customer information. Our employees are bound by a Code of Ethics and internal procedures that require confidential treatment of nonpublic information. Employees who fail to follow the code or internal procedures are subject to disciplinary action.
- **Security Measures:** The John DeVries Agency, Inc. is committed to the safeguarding of your nonpublic personal information. We maintain physical, electronic and procedural safeguards that comply with federal regulations to provide a secure environment in which your nonpublic personal information is protected from being accessed by third parties.
- **Maintaining Privacy in Business Relationships with Third Parties:** It is sometimes necessary to disclose certain identifiable information about you to a third party with whom we have contracted to help us provide products and services to you. In these situations, The John DeVries Agency, Inc. requires those vendors, through written contracts, to maintain the confidentiality of the information.